

# THE GOLF CLUB AT REDMOND RIDGE

## LADIES' CLUB

### BY-LAWS

#### Article I - Name & Purpose

**Section 1:** The name of the organization shall be The Golf Club at Redmond Ridge Ladies' Club which will hereafter be referred to as "The Club".

**Section 2:** The Club is organized to provide opportunities for women to participate in golf competition and to encourage knowledge of and adherence to the rules and etiquette of golf. Additionally, it aims to improve their golf-playing abilities and foster sportsmanship among amateur female golfers.

**Section 3:** To provide social entertainment and camaraderie in connection with golf activities.

#### Article II – Membership

**Section 1:** The Club is open to any woman golfer who registers and pays dues to the Golf Club at Redmond Ridge.

**Section 2:** One golf league (The League) with two playing options is available to the membership: an 18-Hole Morning playing time and a 9-Hole Evening playing time (Lady Niners)

**Section 3:** Only those having paid dues will be considered members and will be eligible for weekly competitions and reduced golf fees. Membership is renewable annually and does not transfer from year to year. Membership dues are not refundable. Members will receive an email copy of the roster, which is not to be shared with non-members or any organization.

**Section 4:** Members may invite a potential new member or former member as a guest to play during regular Tuesday league play "one time" per season. Does not include Member Guest tournament.

**Section 5:** You must be a paid member in good standing to hold office or to serve on a committee.

## **ARTICLE III - GOVERNING BODY**

**Section 1:** The governing body of The Club shall be known as the Executive Board and shall consist of five members: Captain, Co-Captains OR Assistant Captain, Secretary, Treasurer, and the immediate Past Captain. The Board of Directors shall consist of the Executive Board and the Committee Chairpersons.

**Section 2:** A majority of the Executive Board shall constitute a Quorum. A majority of the Board of Directors shall constitute a Quorum.

**Section 3:** The Executive Board shall meet and manage all affairs of The Club. The Executive Board shall approve the yearly financial review. The Executive Board shall review amendments to the By-Laws. After the end of the season, shall meet with the Golf Professional and General Manager to approve the Membership Fees and Green Fees for the following Season.

**Section 4:** Members of the Executive Board shall hold office for a term of two (2) years after assuming office. No one shall serve in the same Executive office position for more than two (2) consecutive terms.

**Section 5:** Vacancies in the offices of Co-Captain, Assistant Captain, Secretary and Treasurer may be filled by nomination of the Captain or one Co-Captain, with the approval of the Executive Board, or by a general meeting with nominations from the floor.

**Section 6:** Regular membership meetings shall be held as determined by the Executive Board.

**Section 7:** The election of the Executive Board is accomplished when the golf season ends for the following year.

## **Article IV - Officers & Duties**

**A. Captain:** Captain shall refer to the Captain of both the 18-Hole and the 9-Hole League. The Captain:

1. Shall preside at all meetings of the board and membership.
2. Shall appoint committee chairs as needed.
3. Shall act as liaisons between The Club and the golf professional/General Manager.
4. Shall coordinate arrangements for tournaments with the golf shop.
5. Shall prepare the budget with the assistance of the Treasurer.
6. Shall prepare proposed Schedule and give to Pro Shop for Oki's approval of Shot Gun starts.
7. Shall approve Expenses.
8. Shall be in charge of Communications.
9. Shall be in charge of Membership.

10. Shall have the opportunity to stand for re-election.
11. Shall advance to Past Captain at the end of her term.

**B. Assistant Captain.** The Assistant Captain shall refer to the Assistant Captain of both the 18-Hole and the 9-Hole Leagues. The Assistant Captain:

1. Shall preside in the absence of the Captain and have all powers to perform the Captain's duties.
2. Shall assist the Captain as needed.
3. Shall have the opportunity to stand for re-election.
4. Shall be asked to advance to Captain at the end of her term.

**C. Co-Captain:** Two (2) Co-Captains are an alternative leadership structure to the single Captain and Asst. Captain. Two Co-Captains work together to fulfill the needs of the club as a whole (vs an Asst. Captain who is only called upon in the absence of the Captain). Co-Captain shall refer to the two (2) Co-Captains of the League (including both the 18-Hole and the 9-Hole playing options). Co-Captains will mutually agree to the functions they will each lead but provide support across all functions when needed.

1. Shall preside at all meetings of the board and membership.
2. Shall appoint committee chairs as needed.
3. Shall act as liaisons between The Club and the golf professional/General Manager.
4. Shall coordinate arrangements for tournaments with the golf shop.
5. Shall prepare the budget with the assistance of the Treasurer.
6. Shall prepare proposed Schedule and give to Pro Shop for Oki's approval of Shot Gun starts.
7. Shall approve Expenses.
8. Shall be in charge of Communications.
9. Shall be in charge of Membership.
10. Shall have the opportunity to stand for re-election.
11. Shall advance to Past Captain at the end of term.

**D. Secretary:** The Secretary:

1. Shall keep minutes of all meetings and have them reviewed and approved by the Board of Directors.
2. Shall send to member upon request.
3. Shall have the opportunity to stand for re-election.

**E. Treasurer:** The Treasurer:

1. Shall keep an accurate record of the balance of "The Club account".
2. Shall assist the Captain with preparing the Budget.
3. Shall verify that all appropriated funds have been disbursed at the end of the year.
4. Shall give the Treasurer's report at each meeting.
5. Shall conduct an annual financial review with the Captain.
6. Shall have the opportunity to stand for re-election.

**F. Past Captain:** The Past Captain:

1. Shall serve as an advisor to the Board.

2. Shall assist committees at the Captain's request.

## **Article V - Committees and Duties**

**A. Summer Solstice, Member/Member and Member/Guest Chair(s):** The League shall have a Game Day Chair for Shall choose other members to be on the committee.

1. Shall choose the Theme and Decorations.
2. Will be given a budget for the Event.
3. Shall coordinate the Game with the Pro Shop and Captain.
4. Shall work with Food and Beverage Manager for Food choice.

**B. Birdie Club Chair:** The Birdie Club Chair (for both 18 and 9):

1. Shall maintain the Birdie results and Birdie tree outside of women's restroom.
2. Shall send the list of birdies weekly to the Captain for posting results.
3. Shall send the winners to the Captain a week before last day of the season.

**C. Handicap Chair:** The Handicap Chair:

1. Shall verify all tournament scores with Pro Shop.
2. Shall set handicap requirements for competitions and tournaments.
3. Shall oversee handicap activity and spearhead peer evaluation as needed.
4. Shall take handicap test when needed. (required every 3 years)

**D. Bulletin Board:** The Bulletin Board Chair:

1. Shall maintain the Birdie results and Birdie tree outside of women's restroom.
2. Shall maintain highlights from the club on the bulletin board.

**E. Rules Chair:** The Rules Chair:

1. Shall be in charge of reviewing local and USGA rules and keeping The Club members updated.
2. Shall resolve disputes regarding golf rules among members with the help of the golf shop.
  - a. In absence of a Rules Chair, the Pro Shop will assist when needed.

**H. Nominating Committee Chair:**

1. Shall determine open positions in the Spring for the following year.
2. Shall seek nominees.
3. Shall present the slate of nominees for each office to the membership at the end of the season.
4. Additional nominations may be added from the floor.

**Article VI - Amendments**

**APPROVAL AND AMENDMENT OF THE BY-LAWS:**

1. The By-Laws shall be approved either by a simple majority of members in attendance at a general meeting or by e-mail with a simple majority of members responding.
2. Amendments shall be made by a simple majority of members in attendance or by e-mail with a simple majority of members responding.

**Article VII – Rules of Order**

Robert's Rules of Order shall govern all business meetings.

**Article VIII - Amendment Procedures**

Section 1: Proposed amendments to these by-laws may be initiated by any member of The Club and shall be submitted in writing to the Executive Board.

Section 2: The Executive Board shall review proposed amendments and, upon approval, present them to the membership for consideration.

Section 3: Amendments to the by-laws shall require a vote by the membership. The proposed amendment shall be considered approved if it receives a two-thirds majority vote of the members present at a general meeting or by email vote.

Section 4: Notice of proposed amendments and details of the voting process shall be communicated to all members at least 14 days prior to the vote.

Section 5: Approved amendments shall become effective immediately upon the conclusion of the vote, unless otherwise specified in the amendment itself.

**Approved by:**

Captain: \_\_\_\_\_ Date \_\_\_\_\_

**By-Law Chair:**

- Deborah Robertson

**Committee members:**

- Nancy Paus
- Laura Bradley
- Tracy Blanton